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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

To the Mayor & Members of Longridge Town Council

You are summoned to attend the next meeting of the Town Council on

**Wednesday 9th November 2022 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge

Town Clerk



**1.Mayor's Welcome**

**2. To Receive Apologies**

**3. Declarations of Interests**

(Written requests for disclosable pecuniary interest dispensations)

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Public Time**

Cllr. N Stubbs to introduce any speakers and allow three minutes.

**5. Approval of Minutes**

**To resolve to approve** as a correct record the minutes of Council Meeting dated 12th October 2022.

**6. Consideration of Planning & Licence Applications**

1. **Planning Committee Report.**
2. **Council to discuss and comment** on the new planning applications.

# Application Reference: 3/2022/0688

# ****2 Beacon View Chipping Road Longridge PR3 2NB****: Proposed demolition of existing conservatory and construction of new two storey rear extension with extension to the existing garage.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0688**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0688)

# Application Reference: 3/2022/0977

**Land east of Chipping Lane Longridge:** variation of S106 Agreement dated 29 October 2015 (attached to planning permission 3/2014/0764 relating to the development of 47 dwellings including affordable housing and housing for the elderly) to remove the requirement for certain market dwellings to be reserved for people aged over 55 owing to lack of demand.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0977**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0977)

# Application Reference: 3/2022/0982

**Former Public Toilets Market Place Longridge PR3 3RQ:** Proposed demolition of existing derelict toilet block and erection of a new single storey dwelling.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0982**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0982)

# Application Reference: 3/2022/0983

**Former Public Toilets Market Place Longridge PR3 3RQ:** Application for the demolition of an unlisted building (Former Public Toilets) within a conservation area.

[**https://webportal.ribblevalley.gov.uk/site/scripts/planx\_details.php?appNumber=3%2F2022%2F0983**](https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0983)

# Application Reference: 3/2022/1088

# Resubmission of: 3/2022/0438

**High House Farm Higher Road Longridge PR3 2YX:** Proposed erection of front porch. Resubmission of 3/2022/0438

<https://webportal.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2022%2F0438>

**7. Over 60’s club**

**Council to discuss** the status of the Over 60’s Club.

**8. Council members to complete the revised Declaration of Interest Form**

**Council to complete and submit** their up-to-date DOI form.

**9. SCAP Meeting**

**Council to discuss** the recent SCAP meeting and feedback to members of Council who were unable to attend.

**10. Warm Banks**

Cllr. R Adamson to confirm a meeting date with the Rotary Club.

**11. Men’s Sheds Association**

Cllr. K Spencerto provide an update in relation to the needs assessment survey.

**12. Lanyards / Badges**

Cllr. R Walker to discuss the two options for Councillors to wear when attending events.

**13. Remembrance Sunday**

**Council to note** the final draft schedule for Remembrance Sunday.

**14. Estates Committee**

**Council to note** that the Estates Committee on the 25th October 2022 was cancelled.

**a) Cleaning of the 1914 Stone, Millennium Stone and Kester Lane Stone.**

**Council to note** that the memorial stones have now all been cleaned.

b) **Covid sticker and work station sticker removal.**

**Council to note** that the stickers have now been removed.

**15. Budget Committee**

**a) Budget Committee Report**

**Council to note** the draft minutes of the meeting dated 1st November 2022

**b) Electrical works**

**Council to note the committee’s recommendation for outstanding works to be completed.**

**c) Grant Applications**

**Council to note** the three tier grant request forms.

**d) Scribe Online Booking**

**Council to discuss and confirm** the recommendation of the Budget Committee for an online booking system to be implemented through Scribe.

**16. Finance**

**Council to authorise payment** of the following**:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Council to Approve** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,132.47 | Cleaning for month of October Station Buildings & Public toilets |
| b. | Resolve to Pay | Terry Lewis | £200.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. Sept 2022 |
| c. | Resolve to Pay | Cartridge Save | £292.18 | Ink required for office |
| d. | Resolve to Pay | LFD | £733.68 | Flags as agreed May 2022 |
|  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| e. Resolve to Pay | Viking | £56.57 | Stationary |
| f. Resolve to Pay | Lentech | £508.78 | Electrical works at Station Building. |
| g. Resolve to Pay | RVBC | £94.80 | Drain Clearance (Berry Lane Toilets) (OCT) |
| h. Resolve to Pay | GJ Harisson | £146.00 | Plumbing works at the Station Building. |
| i. Resolve to Pay | APS | £33.75 | Printing or posters/ booklets |
| j. Resolve to Pay | Vision ICT | £21.60 | Annual email hosted |
| k. Resolve to Pay | Easy Websites | £600.00 | Start-up website fee |
| l. Resolve to Pay | RG Cleaning | £570.00 | Cleaning of the memorial stone |
| m. Resolve to Pay | RG Cleaning | £153.60 | Covid / window sticker removal and seal. |

**Council to note the following payments made retrospectively** (for information only)**:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Payment Recipient** | **Amount** | **Description** |
| a. | Friends of Longridge Civic Hall | £500.00 | Grant Request |
| b. | Love Longridge | £1687.87 | Longridge Does Christmas Reserve |

**Council to note the following direct debits** (for information only)**:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary | £1,185.01 | Oct-22 |
| b. | Electric Bill | £338.34 | Increased rate (see note below). |
| c. | Gas Bill | £43.60 | 20th Sept 2022 - 18th Oct 2022 |
| d. | Water | £380.35 | 22nd Sept 2022 - 21st Oct 2022 |
| e. | Hygiene Bins | £61.34 | Sept-22 |

**NB** - Electrical bill 27th Aug 2022 – 6thOct 2022 totalled £1469.62

BG sent a revised bill in the sum of £1807.96 leaving a balance of £338.34 outstanding to be paid.

**17. Reports from Councillors on Issues Raised by Residents (for information only)**

**18. Items in Progress**

**19. DATE OF NEXT MEETING**

**The next Council Meeting will be held on Wednesday 14th December 2022 at 7pm.**

**20. Part 2 - Confidential Items**

**Staffing Group**

**Exclusion of Press and Public**

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.**

**Council to discuss and note** the verbal update.